

JAZMINE MARTINEZ



makeupbyjazmine7@gmail.com



(818) 472-4783



North Hollywood, CA
91605

PROFESSIONAL SUMMARY

PROFESSIONAL OBJECTIVE To obtain a position where I may grow, use my qualifications and skills to its fullest potential. Makeup Artist with in-depth knowledge of makeup artistry. Possessing strong visual sense and creative imagination. Goal-oriented professional successful building lasting relationships with clients.

SKILLS

- Professional Makeup Artist, Beauty/Glam, Special FX Makeup, TV and Film Makeup
- Knowledge in; Selling specific products to customers, process and receiving product, ability to adapt and learn quickly, excellent customer service, able to interact with customers.
- Great communication skills, dedicated and desire to lead.
- Film and Television Makeup
- Bridal Makeup Application
- Editorial and High-Fashion Makeup
- Special Effects

EDUCATION

EI School of Professional Makeup

WEBSITE, PORTFOLIO, PROFILES

- Instagram: @makeupbyjazmine7

WORK HISTORY

Windsor Retail Store - assistant manager

06/2021 - 12/2021

- At this location, I organized the store weekly and team to get the daily duties done
- There were goals that needed to be met monthly so it was my job to make sure that we followed through with everything to make sure we met those goals
- I played the right hand to the manager of the store.

Barrister Executive Suites Inc. - Front desk receptionist

Brentwood, CA • 10/2017 - 12/2019

- I organized setting up meetings and offered coffee, water or tea to the clients.
- Greeted guests at front desk and engaged in pleasant conversations while managing check-in process.
- Answered multi-line phone system to respond to inquiries and transfer calls to correct departments and personnel.
- Maintained files and records by implementing effective filing systems that boosted efficiency and organization.
- Monitored office supplies by checking inventory and

Hollywood, CA • 03/2015

Makeup Artistry

**Theater Santa Clarita School
of The Performing Arts**

Santa Clarita, CA • 08/2009

Acting

**Sherman Oaks Center For
Enriched Studies**

Reseda, CA • 06/2008

High School Diploma

placing orders.

YogaWorks - Receptionist/Greeter

01/2016 - 03/2018

- My position requires me to greet and welcome our guest, check them in to classes using Mindbody Online software, problem solving, assist yoga teachers with supplies for our guests, scan paperwork, clean any of our rental mats if used, sell our retail products, in charge of the cash drawer, deposited the exact amount needed at the end of the day and close up the shop.

FRENDS - Sales Associate

03/2017 - 08/2017

- Assisted with customers' needs with hair, makeup, and skincare products
- My position required me to hit a daily goal and push sales
- I worked with a team of beauty savvy women who contributed in my training of all products
- Our daily routine involved us cleaning the shelves, products, organizing, restocking, and morning team meetings to ensure our daily goal plans and new product arrivals.

Fashion Nova - Lead Sales Associate

Northridge, CA • 06/2013 - 12/2016

- Assisted with opening procedures, partnered with Sales Managers and Counter Managers to identify business driving opportunities and stock needs, maintained sales, created enhanced shopping experiences, maintained an enthusiastic floor presence, kept accurate and completed records in the Retail/ POS system, effectively communicate with customers and co-workers, maintained target sales per hour, initiated and managed change in a positive manner.
- Trained, coached and mentored new sales associates for maximum performance.
- Provided exceptional customer service to foster client loyalty and satisfaction.

M.A.C - Sales Associate

01/2014 - 01/2016

- My position was to assist our customers in finding the

right product for them, and answer any questions they had about our products

- I enjoyed working in this fast paced environment because it taught me to stay on my toes.

Makeup By Jazmine - Makeup Artist

North Hollywood, CA • 01/2022 - Current

- Kept up-to-date with style industry standards, trends and techniques to provide optimal aesthetics services to every client.
- Conducted consultations to understand client's desired outcome and assessed skin type and face structure.
- Maintained full stock of inventory and properly sanitized makeup tools to avoid spread of infection.
- Scheduled onsite and offsite makeup appointments for clientele.
- Have applied prosthetics, created bruises, scars, and cuts.
- Have created old age makeup to fantasy makeup SFX
- Experienced in no makeup-makeup, red carpet glam, model glam, high fashion glam, TV and Film
- Maintained energy and enthusiasm in fast-paced environment.

LANGUAGES

Spanish



Native or Bilingual